

St. Peter's Episcopal Church
Vestry Regular Meeting - July 15, 2024
AGENDA

1. Adoption of Agenda

Formation

2. Order for Evening Prayer

Discussion

3. Approval of Minutes
4. Treasurer's/Finance Report

Action

5. None Noted

Information

6. Senior Warden's Report
 - a. Interfaith Dinner Network Outreach Grant Discussion
 - b. Interim Rector Update
 - c. Search Committee Chair and Next Steps
 - d. Coffee with Vestry
7. Junior Warden's Report
8. Key Upcoming Dates:
 - a. Father Joe Farewell: July 21st
 - b. Parish Engagement/Listening Session Planning: July 22nd @ 5 pm, Room 201
 - c. Coffee with Vestry: July 28th (Coffee hour between services)
 - d. Diocese Visit: August 4th (9 am and 11 am Services)
 - e. Next Vestry Meeting: August 12th @ 5:30 pm

St. Peter's Episcopal Church
Vestry Minutes
July 15, 2024

Members Present: Ken Saitow, Senior Warden, Jim Carpenter, Junior Warden, Rhonda Warren, Clerk, Bob White, Beth Thornton, Rob Hicks, Kevin Green, Diane LoCastro, Tracy Smythe, and Connie McDaniel.

Call to order by Ken Saitow at 5:35 PM. Ken established a quorum.

Adoption of Agenda: Jim moved, and Bob seconded the motion to adopt the agenda as presented. The motion carried.

FORMATION: Ken presented the Order for Evening Prayer.

DISCUSSION:

Approval of minutes: Tracy moved to amend the June 17 meeting minutes to correct the name Schuyler and \$30,000. Diane seconded the motion. Motion carried.

Treasurer's Report: Connie reported that the months of June and July are not closed. Revenue for June was very good. Expenses are not finished in June. Connie asked Lee if there were any fall from contributions due to Father Joe leaving, and Lee reported 2. The financials are not a quarterly report. Connie stated we need to be concerned about expenses for the interim rector and the rector search. Connie stated she will provide a revenue and expense statement to all Vestry members at the end of every month on the google drive. Since the budget is closed on the third Thursday of every month, Jim suggested we change the Vestry meeting date to the 4th or last Monday of the month so that financials are up to date. Since 3 members were not present, we will revisit the suggestion later.

INFORMATION:

Senior Warden Report:

- A. **Interfaith Dinner Network Outreach Grant.** We have approximately 10 months of support for the Hope House, or \$700.00 per month. The chef dinners are no longer viable. St. Peter's does not advertise any longer for outreach, rather it is funded by parishioner's volunteer locations. Bob moved to take \$2000 out of the current budget to fund the Hope House. Tracy seconded and the motion passed. Later the Hope House will be funded from outreach. The outreach budget will be reviewed for the 2025/2026 budget.

- B. **Interim Rector Update.** Ken and Jim met an interim rector from Jacksonville. We have one candidate who is in discernment. The goal is to have an interim by the beginning of the program year.
- C. **Search Committee Chair and Next Steps.** We discussed several names for the chair position of the search committee. Generally, there are 5-7 members on a search committee. We need to be mindful of the demographics of the committee. Ken will send via email several names for the chair position. We are to vote and return the information to Ken.
- D. **Coffee with the Vestry.** This will take place on July 28 between the 9:00AM and 11:00 AM services in Burns Hall. Anyone is welcome to join. Ken doesn't know if it will be a formal question and answer time.

Junior Warden Report: Jim stated he is conducting regularly scheduled maintenance. The ice machine needs repaired for \$2000.00 or replaced for \$4000.00. This is a commercial ice machine, and it is too big. The WIFI update is 98% completed. The solar panels are installed and working. There are 90 panels on the roof. All of them needed updated. They are producing electricity. Jim is waiting for the city to do an inspection, then FPU will come out and change the meter. The Otis Elevator Co. was here. The elevator box and hydraulics are fine. The electronics are old and can't be repaired. Replacement will cost \$95,000.00.

Dates:

Father Joe Farewell: July 21st

Parish Engagement/ Listening Session Planning: July 22nd at 5:00PM in Room 201.

Coffee with the Vestry: July 28th

Diocese Visit: August 4th

Next Vestry Meeting: August 12 @ 5:30PM.

Bob moved to adjourn the meeting at 7:14 PM. Tracy seconded the motion. All were in favor and the meeting adjourned

Respectfully Submitted,

Rhonda Warren, Clerk of the Vestry