

St. Peter's Episcopal Church
Vestry Minutes
January 8, 2024

Members Present: Father Joe Woodfin, Chad Wykle, Senior Warden, Jim Carpenter, Jr. Warden, Rhonda Warren, Clerk, Tezlyn Watts, Peter Booth, Clint Smith, Bob White, Tom Ray, Rob Hicks, Ken Saitow, Beth Thornton, Leigh Coulter Beal, and Jen Lasserre.

Call to order by Father Joe at 5:32 PM. Father Joe established a quorum. Motion to adopt agenda by Ken, seconded by Bob. Motion carried.

FORMATION:

Father Joe began the meeting with an Order for Evening Prayer

DISCUSSION:

Approval of minutes: Ken moved to approve the December meeting minutes, seconded by Leigh. There were no additions or corrections to the minutes. Motion carried.

Treasurer's Report: Jen discussed the budget. December has not closed. Expenses showed a \$40,000 short fall. The short fall happened due to an increase in utilities, the hiring of a full time Sexton, an increase in expenses for buildings, grounds, and maintenance, which are not all reoccurring expenses. The increase in utilities was based on rates not usage. Father Joe gave a presentation concerning the budget. The budget includes a 6.5% increase in revenue. Chad moved to approve the 2024 budget. Leigh seconded the motion. The motion carried with 11 yes votes and one abstention.

Reserve Policy Recommendations from the Finance Committee: The Vestry asked for, and the Finance Committee has undertaken, a review of what cash reserves the Church needs to keep on hand in the Cemetery restricted fund and the Schuyler capital reserve fund. The Finance Committee recommended that a reserve policy of \$30,000 be established for the Cemetery fund and \$130,000 for the Schuyler fund. Bob moved to approve the Cemetery reserve of \$30,000. The motion carried. Bob moved to approve the Schuyler Reserve fund at \$130,00. The motion carried.

Selection of Parish Representatives to the Diocesan Convocation: The Standing Committee of the Diocese has invited each parish to send 2 lay representatives to the Convocation at Camp Weed on January 27, 2024. Chad moved that Bob White and Barbara Cardwell be approved to attend the Convocation. Tez seconded the motion. All were in favor, the motion carried. Leigh moved to approve Chad Wykle and Jim Carpenter to act as alternates to the Convocation. Tez seconded the motion. All were in favor and the motion carried.

Information:

Ministry Liaison Updates: Tom Ray reported that the Rise Against Hunger program collected additional monies from another church and the Rotary for \$7,000. The program will be able to produce 42,000 meals this year.

Bob White reported that he found a company to come look at the handrail on the south side of the sanctuary which needs repaired.

Senior Warden's Report: No report. Chad passed around VPOS schedules.

Junior Warden Report: Please see Junior Warden report. Jim is concerned about the elevator which is old, and the electronics cannot be repaired. He is investigating options.

Rector's Report:

Father Joe stated that the current Vestry serves until March 1, 2024.

There will be a Parish meeting on February 7th with a brief Vestry meeting at 5:00PM. The meeting will elect new Vestry members.

Father Joe announced that Jim Carpenter will remain Junior Warden, Rhonda Warren will remain Clerk and Connie Mc Daniel agreed to become the new Treasurer. There will not be a regular Vestry meeting on February 12.

Ash Wednesday is February 14.

Vestry Retreat is February 23 & 24 at Crider's Cabin.

Creation Care meets the third Monday of the month at 7:00PM.

Father Joe announced a change in staffing. Rachel Davis will become the Director of Communication and Adult Formation and will not be doing parish life. Rachel may be working more remotely from home. Patty Lanier will be taking on parish life and help enlarge the volunteer pool.

Bob moved to adjourn the meeting at 6:53PM. Ken seconded the motion. All were in favor and the meeting adjourned.

Respectfully Submitted,
Rhonda Warren, Clerk of the Vestry.

St. Peter's Episcopal Church
Vestry Regular Meeting - January 8, 2024
AGENDA

1. Adoption of Agenda

Formation

2. Order for Evening Prayer

Discussion

3. Approval of Minutes
4. Treasurer's/Finance Report

Action

5. 2024 budget
6. Reserve policy Recommendations from Finance Committee
 - a. Cemetery
 - b. Schuyler
7. Selection of Representatives to Diocesan Convocation meeting(s)

Information

8. Ministry Liaison Updates
9. Senior Warden's Report
10. Junior Warden's Report
11. Vestry Nominating Committee
12. Rector's Report
 - a. Strategic Plan - staffing changes
 - b. Creation Care committee opportunity
 - c. Upcoming Dates
 - i. Diocesan Convocation - 1/27
 - ii. Annual Meeting of the Parish - 2/7
 - iii. Ash Wednesday - 2/14
 - iv. NO FEB VESTRY MEETING
 - v. Vestry retreat - 2/23-24 @ Crider Cabin
 - vi. Next Vestry Meeting and election of officers - 3/11