

St. Peter's Episcopal Church
Vestry Regular Meeting – April 27, 2026
AGENDA

1. Adoption of Agenda

Formation

2. Order for Evening Prayer (Lectio Divina)

Discussion

3. Approval of Minutes
4. Treasurer/Finance Report
5. Rector Report
6. Safety Team Update
7. May Coffee with the Vestry/Vestry Meeting

Action

8. None Noted

Information

9. Liaison Reports
10. Junior Warden Report
11. Senior Warden Report
12. Key Upcoming Dates:
 - a. Vestry Retreat – May 9th from 9 am – 2 pm, Location TBD

St. Peter's Episcopal Church
Vestry Regular Meeting Minutes
April 27, 2026

Members present: Mother Sarah Minton (Rector), Ken Saitow (Senior Warden), Annette Bell (teleconference), Kevin Green, Emily Haas, Diane LoCastro, Connie McDaniel (Treasurer), Kathy McLean, John Myers, Ted Pappas, Tracy Smythe, Trey Warren, Diane Woodside

Absent: Jayne Jeney, Laura Lee Skillman

Mtr. Sarah called the meeting to order at 5:31 pm. Quorum was met.

Adoption of Agenda: Diane W. moved and Diane L. seconded a motion to adopt the agenda as presented. Motion carried.

Formation: Mtr. Sarah led us in Lectio Divina, a slow, meditative reading/discussion of scripture using Mark 10:42-45.

DISCUSSION

Approval of Minutes: Tracy moved and Ken seconded a motion to approve the February & March Vestry Meeting minutes. Motion carried.

Treasurer/Finance Report:

Connie prepared and submitted the financial statements, along with an analysis document, in advance of the meeting. She highlighted that Easter weekend offerings were up \$2400 over last year. The Finance Team has recently been preparing for our 2025 audit which has now been completed. Final report is pending. Year-to-date, the following expenses have been approved outside the budget: tree pruning, tax equalization for rector, and safety officer.

Rector Report: Mtr. Sarah continues to reach out to meet and build relationships with parishioners. Plans are underway for Ascension Day Evensong and Beach Baptism. She is working with volunteers to create a Newcomer's committee. Trey Warren will be our Junior Warden and Laura Lee Skillman will be our Senior Warden. Mtr. Sarah thanked Ken for his excellent leadership and service. She reminded everyone of our upcoming retreat and announced that we would hold our May vestry meeting during the afternoon of the retreat, as our regular meeting date falls on Memorial Day.

INFORMATION

Safety Report: Diane W. reported that she is working with Mtr. Sarah to assemble a safety committee. Annette Bell reported that she had received feedback from a parishioner who was highly distressed at the presence of an officer. All agreed that the safety committee should be comprised of parishioners who hold a wide variety of comfort levels for increased security at church.

Church/Worship: Kevin put forward the need for a kneeler for the handicapped pew at the rear of the church. Mtr. Sarah suggested that the Memorial Fund might be tapped or the Mission Team might build one.

Transportation: Kevin expressed interest in an organized method to provide transportation to church services to those in need—a lively discussion ensued. Mtr. Sarah suggested that a “St. Peter’s Care Group” might be able to assist.

Junior Warden Report: Church sound system is producing feedback. A recording has been sent to the company for troubleshooting purposes.

Senior Warden Report: No report.

Key Upcoming Dates:

1. Vestry Retreat: May 9, 2026, 9:00 am – 2:00 pm, Location: Wood Youth Center
2. Vestry Commissioning: May 10, 2026, at all services

Kevin moved and Tracy seconded a motion to adjourn the meeting. Motion carried.
The meeting adjourned at 7:16 pm.

Respectfully Submitted,
Trey Warren