

**St. Peter's Episcopal Church**  
**Vestry Regular Meeting - April 8, 2024**  
**AGENDA**

1. Adoption of Agenda

***Formation***

2. Order for Evening Prayer

***Discussion***

3. Approval of Minutes
4. Treasurer's/Finance Report
5. Lighthouse Update
6. Campus Parking/Accessibility
7. Outreach Grants

***Action***

8. Bank Signatory Addition - Connie McDaniel

***Information***

9. Senior Warden's Report
10. Junior Warden's Report
11. Strategic Plan 1Q 2024 Update
12. Rector's Report
  - a. VPOS
  - b. Upcoming Dates
    - i. April - Earth Month
    - ii. April 14 - New Member Sunday
    - iii. April 28 - Senior Sunday
    - iv. May 3-5 - Shrimp Fest - no 11AM 5/5
13. Next Meeting - May 13, 2024 - 5:30PM

**St. Peter's Episcopal Church**  
**Vestry Minutes**  
**April 8, 2024**

**Members Present:** Father Joe Woodfin, Ken Saitow, Senior Warden, Jim Carpenter, Junior Warden, Rhonda Warren, Clerk, Clint Smith, Bob White, Rob Hicks, Beth Thornton, Leigh Coulter Beal, Annette Bell, Kevin Green, Diane LoCastro, Tracy Smythe, and Connie McDaniel.

Call to order by Father Joe at 5:30 PM. Father Joe established a quorum.

**Adoption of Agenda:** Jim moved, and Bob seconded the motion to adopt the agenda as presented. The motion carried.

**FORMATION:** Father Joe presented the Order for Evening Prayer.

**DISCUSSION:**

**Approval of minutes:** There was one correction to the minutes, the spelling of Ginny Burnet's name. Leigh moved to approve the March minutes as amended. Ken seconded the motion. Motion carried.

**Treasurer's Report:** Connie presented an overview of the budget one hour prior to the meeting for interested Vestry members. Connie noted that there is nothing out of the ordinary with March's revenue or expenses. She will have a quarterly report next month. Please see attached documents to Vestry packet for financials.

**Lighthouse Update:** Father Joe stated that Lighthouse is developing documentation to become a non-profit corporation. Lighthouse indicated that it is a ministry of the parish. Next month the Vestry will have the Lighthouse paperwork to review. Father Joe questioned whether we wanted to become a chapter of Lighthouse or a grassroots ministry for LBGQT youth. The need for this type of ministry is tremendous. Lighthouse is the process of founding several chapters. There will still be informational meetings with the parish in the future and a letter from Father Joe to the parish. Father Joe is committed to the LGBTQ community. Next month in May, we will discuss whether we will join a chapter of Lighthouse or have a local grassroots effort. There will not be a budgetary impact to the church concerning staff.

**Campus Parking and Accessibility:** Father Joe will investigate the cost and availability of a master planner for parking and accessibility of the church property. There is broad consensus that we need to review ADA parking and have more parking spaces on the property. St. Peter's is a member of the Historical Society. Clint asked about having a valet service from the accessible circle of parking. Mr. Sines could do a safety inspection. There was a plan done in the past, but it is unavailable.

**Outreach Grants:** The current grant process is on the St. Peter's webpage; those requests went to the outreach/grant committee. Father Joe believes it would be better to, "Have funds follow our hands". Many people in our parish have volunteered at local facilities including the Hope House and Barnabas and others. He is in the process of identifying an outreach chairperson. This issue is in the Strategic Plan, under Serve, Page 3.

**ACTION:**

**Bank Signatory Addition- Connie McDaniel:** Leigh moved, and Tracey seconded to add Treasurer Connie McDaniel, as signatory to all financial accounts held by St. Peter's Church. The motion carried.

**Senior Warden's Report:** Ken does not have a report.

**Junior Warden Report:** Please see Junior Warden report. Jim indicated that the old coffee maker quit working on Easter. Jim request approval to spend \$682.96 and shipping costs to provide two new stations. The stations keep the coffee hot. Tracey moved and Beth seconded the purchase of the two coffee stations. The motion carried.

**Strategic Plan IQ 2024 Update.** Father Joe provided the Vestry with the updated Strategic Plan. Father Joe indicated he is still planning to identify a Parish Life Chairperson.

**Rector's Report:** We are still in need of VPOS positions to be filled. He suggested that new Vestry members shadow other members of the Vestry. Please review Ministry Schedule Pro for available VPOS positions. Father Joe will send copies of VPOS duties to the new members.

Our Easter services from Saturday evening through Sunday had 950-1000 parishioners and visitors present. The 7:00AM service had 160 people present. There were many newcomers present over the weekend services. 2024 Sunday attendance is up 11%.

April is Earth month.

On Sunday April 14, 15-18 new members will be recognized.

April 28 is Senior Sunday for the youth.

May 3-5 is the Shrimp Festival. There will not be an 11:00AM service on May 5 due to the parking for the festival by the youth.

Kevin suggested that the choir would like assistance up and down the front steps during the procession and recession by the ushers. Father Joe will contact Tim McKee.

Father Joe noted that there will be requests for help during the youth parking fundraiser during the Shrimp Festival.

The next Vestry meeting is May 13 at 5:30PM.

Bob moved to adjourn the meeting at 6:52PM. Kevin seconded the motion. All were in favor and the meeting adjourned.

Respectfully Submitted,

Rhonda Warren, Clerk of the Vestry